



As leading trust service in Europe we enable the most innovative and digital business models.

Order (for Partners)

Signing Service Schweiz and EU

Contract No.:

Order reference of the partner:

Pro No. PRO-005038814

Customer:

For Subscriber:



1. Purpose of the document

By placing a binding order for a service that may be subject to payment, a contract is concluded between the customer (partner) and Swisscom Trust Services, Hardturmstrasse 3, CH-8005 Zurich (hereinafter referred to as "STS") on the basis of the contract elements. The "General Terms and Conditions for Reselling of Services of Swisscom Trust Services Ltd." and the other integrated parts of the contract apply.

By accepting this order, STS shall provide the services of the Signing Services of Swisscom (Switzerland) Ltd or Swisscom IT Services Finance S.E. Vienna ticked below for the following Subscriber of the STS partner.

The customer and invoice recipient is:

Customer's
organisation

Address

Post code/Town

UID/VAT.

Country

The service will be provided to the following Subscriber:

Subscriber's
organisation

Address

Post code/Town

Country

Main web page (upper domain name, https://
like «swisscom.com»):

All prices in this order are in CHF (Swiss Francs) excluding VAT.

Services marked with a cross (under "Ordered") are to be provided by STS within the scope of this order.

LEA is the STS internal designation for the service type of the offered service element.

(NA) means "(Not Applicable)", which are non-selectable services under the conditions previously selected.

2. Contract Elements

The following documents form integrated elements of this contract in descending order:

- This completed order
- **General Terms and Conditions for Reselling of Services of Swisscom Trust Services Ltd. of April 1st, 2021**
- Any service description shown in the respective table above the assigned order position in the grey shadowed line.
- **Base document dated 01.04.2021**, which describes both the general contract construct between Swisscom Trust Services AG, the trust services Swisscom (Switzerland) AG and Swisscom IT Services Finance S.E. and the customer, as well as the details under the Service Level Agreement of Service Management Processes and IT Security for all services.





3. Setup

Ordered	Description	Payment terms according GTC	LEA	Price
(NA)	Connection of the subscriber application by the partner to the Signing Service interface	One-off payment	N/A	0

4. Signature Service for Personal Signatures

a. Personal signatures

The annual usage fee includes the testing/audit of the signature application at all yearly audits, if necessary.

Ordered	Description	Payment terms according GTC	LEA	Price
Signatures for the jurisdiction Switzerland (according ZertES) based on the service description: <u>Service description "Personal Signatures Switzerland (ZertES)" from Dec. 30th, 2021</u>				
<input type="checkbox"/>	Advanced Signatures (ZertES) incl. qualified timestamp (included in fee) Invoicing per transaction	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-200'000 200'001-1'000'000 exceeding	101 10002 10002 10002 10002	2'400 0.35 0.32 0.28 0.24
<input type="checkbox"/>	Advanced Signatures (ZertES) incl. qualified timestamp (included in fee) Invoicing per signatory NOT VALID FOR FASTTRACK! (only based on Mobile ID (App))	Annual usage fee Plus, monthly usage fee per signatory if actively used in the month (Signatories are specified by the Distinguished Name), no authentication by password / one time code (SMS)	102 10002	2'400 1.05
<input type="checkbox"/>	Qualified Signatures (ZertES) incl. qualified timestamp (included in fee) Invoicing per transaction	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-200'000 200'001-1'000'000 exceeding	105 10002 10002 10002 10002	2'400 0.70 0.63 0.56 0.49
<input type="checkbox"/>	Qualified Signatures (ZertES) incl. qualified timestamp (included in fee) Invoicing per signatory (only based on Mobile ID (App))	Annual usage fee Plus, monthly usage fee per signatory if actively used in the month (Signatories are specified by the Distinguished Name), no authentication by password / one time code (SMS)	106 10002	2'400 2.10
Signatures for the jurisdiction EU (according eIDAS) based on the service description: <u>Service description "Personal Signatures EU (eIDAS)" of Dec. 30th, 2021</u>				
<input type="checkbox"/>	Advanced Signatures (eIDAS) incl. qualified timestamp (included in fee) Invoicing per transaction	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-200'000 200'001-1'000'000 exceeding	103 10002 10002 10002 10002	2'400 0.52 0.48 0.42 0.37
<input type="checkbox"/>	Advanced Signatures (eIDAS) incl. qualified timestamp (included in fee) Invoicing per signatory (only based on Mobile ID (App))	Annual usage fee Plus, monthly usage fee per signatory if actively used in the month (Signatories are specified by the Distinguished Name), no authentication by password / one time code (SMS)	104 10002	2'400 1.58



<input type="checkbox"/>	Qualified Signatures (eIDAS) incl. qualified timestamp (included in fee) Invoicing per transaction	Annual usage fee	107	2'400	
		Plus, remuneration per request:			
		1-50'000	10002	1.05	
		50'001-200'000	10002	0.95	
		200'001-1'000'000 exceeding	10002 10002	0.84 0.74	
<input type="checkbox"/>	Qualified Signatures (eIDAS) incl. qualified timestamp (included in fee) Invoicing per signatory (only based on Mobile ID (App))	Annual usage fee	108	2'400	
		Plus, monthly usage fee per signatory if actively used in the month (Signatories are specified by the Distinguished Name) , no authentication by password / one time code (SMS)		10002	3.15

b. Content of the signature certificate (only technical specification – no additional fee)

In the following, the Subscriber can determine whether the first name/last name and the country are visible in the signature or whether a pseudonym should be selected. The choice of the pseudonym often leads to a warning message in validators for the signature.

In the case of an advanced Swiss signature, the "FastTrack" procedure can be used for identification, which requires a Swiss mobile number as "verified" according to the Swiss Telecommunications Ordinance. In this case, the signature includes the mobile number. If no advanced signature according to ZertES is selected, the last option is not displayed.

Ordered	Description	Composition of the Distinguished Name in the Signature Certificate
(NA)	First name/last name/nationality or country (STANDARD) for QES/AES CH/EU	cn= <First name, last name of the signatory > givenname= <First name(s) according ID/passport> surname= < Last name(s) according ID/passport > c= <Country of residence or birth of the signatory > serialnumber= <evidenceID of the SRS after verify call or other agreed unique serial in case of non-standard identification methods >
(NA)	Pseudonym (Attention: is accepted by validators only under reserve) for QES/AES CH/EU	cn= <First name, last name of the signatory> OR PSEUDONYM:<other information related to the signatory> pseudonym= <mobile number in international format or evidenceID (see below)> c= < Country of residence or birth of the signatory > serialnumber= < evidenceID of the SRS after verify call or other agreed unique serial in case of non-standard identification methods >
(NA)	«Fast Track» - only for AES Switzerland . Identification via the mobile number of a mobile network provider in Switzerland	cn= <Mobile number of the signatory with prefix "417"> pseudonym= < Mobile number of the signatory with prefix "417"> c= "CH" serialnumber= <Current date in format YYYYMMDD>< Mobile number of the signatory with prefix "417">

5. Timestamp service

Only in case documents should be timestamped without any signature/seal:



Ordered	Description	Payment terms according GTC	LEA	Price	
Timestamps for jurisdiction Switzerland (according ZertES) and EU (according eIDAS) based on the service description: "Signing Service for qualified electronic time stamp according to ESigA (ZertES) and eIDAS regulation" of April 1 st , 2021					
<input type="checkbox"/>	Qualified timestamp (admitted for EU and Switzerland) without any seal or signature Max. Performance: 1 Timestamp/Second	Annual usage fee	3	2'400	
		Plus, remuneration per request:			
		1-50'000	129	0.04	
		50'001-500'000	129	0.03	
		500'001-12'000'000 exceeding	129 129	0.02 0.02	



6. Seals (Organization Signatures)

The annual usage fee includes the testing/audit of the signature application at all yearly audits, if necessary.

In case of qualified and regulated seals Swisscom must authorize a new solution for the storage of the private keys and authentication by the organization. In case of a new solution the Reseller has to file in a implementation concept of its solution (see section 10 "Onboarding Services", LO2). It requires also a signed contract for the usage of this new solution.

Ordered	Description	Payment terms according GTC	LEA	Price
Seal for the jurisdiction Switzerland (according ZertES) based on the service description: Service description "Seals CH (ZertES)" of April 1 st , 2022				
				
<input type="checkbox"/>	Advanced Seals (ZertES) incl. qualified timestamp Max. Performance: 1 Seal/Sec.	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2003 405 405 405 405	2'400 0.08 0.06 0.04
<input type="checkbox"/>	Regulated Seals (ZertES) incl. qualified timestamp Max. Performance: 1 Seal/Sec. Base: approved technical solution for storing private keys to provide the seals	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2005 405 405 405 405	2'400 0.08 0.06 0.04
<input type="checkbox"/>	Issuance as Authority Seal ("Behördensiegel")/ZertES according "TAV/ZertES"	Additional Annual usage fee (only in combination with Regulated Seals)		2'500
Seal for the jurisdiction EU (according eIDAS) based on the service description: Service description "Seals EU (eIDAS)" of July 14 th , 2021				
				
<input type="checkbox"/>	Advanced Seals (eIDAS) incl. qualified timestamp Max. Performance: 1 Seal/Sec.	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2004 405 405 405 405	2'400 0.08 0.06 0.04
<input type="checkbox"/>	Qualified Seals (eIDAS) incl. qualified timestamp Max. Performance: 1 Seal/Sec. Base: approved technical solution for storing private keys to provide the seals	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2006 405 405 405 405	2'400 0.08 0.06 0.04
<input type="checkbox"/>	Advanced Seals (eIDAS) WITHOUT timestamp Max. Performance: 1 Seal/Sec.	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2004 405 405 405 405	2'400 0.04 0.03 0.02
<input type="checkbox"/>	Qualified Seals (eIDAS) WITHOUT timestamp Max. Performance: 1 Seal/Sec. Base: approved technical solution for storing private keys to provide the seals	Annual usage fee Plus, remuneration per request: 1-50'000 50'001-500'000 500'001-2'000'000 exceeding	2006 405 405 405 405	2'400 0.04 0.03 0.02





a. **Performance Increase for Timestamp and Seal**

Increase of guaranteed performance per second for seals and timestamps.

Ordered	Description	Payment terms according GTC	LEA	Price
(NA)	Increase of maximum Performance : by 1 seal or timestamp per second	Annual usage fee (15'000 CHF per number of additional performance increases, i.e. additional seals/timestamps per second	86	

7. Order of RA App

a. **RA-App**

Ordered	Description	Price
Registration for signatures in jurisdiction Switzerland (according ZertES) based on the service description: <u>Service description "RA-App Service" from April 1st, 2021</u>		
<input type="checkbox"/>	Subscriber's RA agency: Use of RA-App for identification	Free of charge
(x)	Identification in Swisscom Shop	Free of charge
Registration for signatures in jurisdiction EU (according eIDAS) based on the service description: <u>Service description "RA-App Service" of April 1st, 2021</u>		
<input type="checkbox"/>	Subscriber's RA agency: Use of RA-App for identification	Free of charge

The use of the RA-App is only permitted in EU and EEA countries and in Switzerland!



8. Smart Registration Service

a. Online identifications

Only procedures selectable under 8 b) are currently provided as part of the service, other indicated procedures may be ordered in the future and are for indication only.



Registration of signatories in the jurisdiction EU (according eIDAS) by the Smart Registration Service based on the service description: "Smart Registration Service (SRS)" of May 5 th , 2022						
Ordered:		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
Payment terms according GTC:						
Use of SRS based on volumes per contract year as follows:	LEA	<u>up to 15'000</u> registrations	<u>15'001 up to 200'000</u> registrations	<u>exceeding 200'000</u> registrations		
Annual usage fee	49/50/51	6'000	15'000	30'000		
Plus, remuneration per request:						
SRS Video EU	821000	8.50	8.00	7.50		
SRS Bank DE	821003	8.50	6.60	6.00		
SRS eID DE	821004	3.90	3.40	2.80		
SRS Selfie Ident EU	821005	3.80	3.30	2.70		
SRS Video CH	821006	22.10	19.50	17.70		
SRS Autoldent CH	821007	13.30	10.60	8.80		
<input type="checkbox"/>	No integration of the Smart Registration Service selected					
ALTERNATIVELY: Usage of the Smart Registration Service via Swisscom Portal , following one-off payments						
Voucher for following identification methods:	LEA	Voucher code for testing and piloting		Package with 200 voucher codes		TOTAL
		Number	Preis	Number	Price	
SRS Video EU			20.00		400.00	
SRS Bank DE			20.00		400.00	
SRS eID DE			10.00		200.00	
SRS Selfie-Ident EU			10.00		200.00	
SRS Video CH			40.00		800.00	
SRS Autoldent CH			30.00		600.00	



b. Selection of STS identification methods provided by third parties

Only selectable procedures are made available as part of the service.

The following identification methods are activated within the framework of the order under 8.a:

Ordered	Method	Description				
			QES	AES	QES	AES
(NA)	SRS Video EU	Video identification in EU by: <i>Identity Trust Management AG, D-40321 Düsseldorf</i>	Yes	Yes	No	Yes
(NA)	SRS Bank DE	Identification via online banking login, by: <i>Klarna GmbH, Theresienhöhe 12, D- 80339 München</i>	Yes	Yes	No	Yes
(NA)	SRS eID DE	Identification via NFC functionality ID card Germany, by: <i>Identity Trust Management AG, D-40321 Düsseldorf</i>	Yes	Yes	No	Yes
(NA)	SRS Selfie Ident EU	AI based auto-identification, by: <i>NECT GmbH, D-20457 Hamburg</i>	Yes	Yes	No	Yes
(NA)	SRS Video CH	Video identification by:; <i>INTRUM AG, CH- 8603 Schwerzenbach</i>	No	Yes	Yes	Yes
(NA)	SRS Autolident CH	AI based auto identification by: <i>INTRUM AG, CH- 8603 Schwerzenbach</i>	No	Yes	Yes	Yes



c. Configuration for video identification in Switzerland in cooperation with Intrum AG

Video identification in scope of ZertES is only possible for advanced signatures according to ZertES, or for qualified signatures according to ZertES, if these are used by financial intermediaries:

Ordered	Description	Hint	LEA	Price
Video online registration for signatures in the jurisdiction Switzerland according service description: Service description "Personal Signatures EU (eIDAS)" of Dec. 30th, 2021				
<input type="checkbox"/>	Video identification by Intrum AG for QES for financial intermediaries in Switzerland (ZertES) or AES in Switzerland/Europe	Annual usage fee Needs separate contract with Intrum AG for video identification for the legal area Switzerland. (No input necessary in section 10)	4	5'000



9. Subscriber's own identification and/or authentication method

Ordered	Description	Payment terms according GTC	LEA	Price						
	<p>Use of the Smart Registration Service for evidence archiving and own identification method based on the service description: "Smart Registration Service (SRS)" of May 5th, 2022 and Service description "Personal Signatures Switzerland (ZertES)" from Dec. 30th, 2021, Service description "Personal Signatures EU (eIDAS)" of Dec. 30th, 2021 Use of Signing Service Onboarding consultancy based on the service description: "Signing Onboarding" service description dated April 1st, 2021 Prerequisite:</p> <ul style="list-style-type: none"> • Creation and approved implementation concept (section 6) • Compliance with the conditions in the implementation concept approval • Audit if necessary (section 6) 		 							
Number: _____	<p>Specific identification method(s) with use of evidence archival: Implementation concept template: Template in case of a specific identification combined with standard authentication method and evidence archival by Swisscom Number of yearly evidences to be imported (for archival):</p> <table border="1"> <tr> <td>(NA)</td> <td>up to 15'000</td> </tr> <tr> <td>(NA)</td> <td>15'001-200'000</td> </tr> <tr> <td>(NA)</td> <td>exceeding 200'000</td> </tr> </table>	(NA)	up to 15'000	(NA)	15'001-200'000	(NA)	exceeding 200'000	<p>One-off payment review implementation concept (LO2) Annual usage fee, includes prolongation of ensuring conformity (audit) Additional annual usage fee for the number of evidences to be imported:</p>	60 4	
(NA)	up to 15'000									
(NA)	15'001-200'000									
(NA)	exceeding 200'000									
Subscriber's identification method(s) with subscriber specific archival of evidences										
Number: _____	<p>Specific identification method(s) Implementation concept template (LO2): Template in case of a specific identification and/or authentication method without evidence archival by Swisscom</p>	<p>One-off payment review implementation concept (LO2) Annual usage fee, includes prolongation of ensuring conformity (audit) based on a surveillance audit of the auditor which implies additional cost (see surveillance audit cost offer of the auditor *)</p>	60 4							
Subscriber's authentication method(s) instead of Swisscom's standard authentication method(s)										
Number: _____	<p>Specific authentication method(s): Implementation concept template (LO2): Template in case of a specific identification and/or authentication method without evidence archival by Swisscom</p>	<p>One-off payment review implementation concept (LO2) Annual usage fee, includes prolongation of ensuring conformity (audit) based on a surveillance audit of the auditor which implies additional cost (see surveillance audit cost offer of the auditor *)</p>	60 5							

*) Usage fees are only invoiced if the implementation concept was accepted and audited and the method is in productive use.



10. Onboarding services

Order-Signing Service (Partner)



Ordered	Description	Payment terms according GTC	LEA	Price
Use of Signing Service Onboarding consultancy based on the service description: <u>"Signing Onboarding" service description dated April 1st, 2021</u>				
<input type="checkbox"/>	LO1: Onboarding Support Workshop (Standard or subscriber specific registration methods)	One-off payment	59	4'900
<input type="checkbox"/>	LO2: Use of a subscriber specific identification or authentication method: Implementation concept , for maximum one identification- and one authentication method	One-off payment	60	20'000
Subscriber specific identification method(s), authentication method(s) and archival				
(NA)	LO3: Audit support including ordering and provision of the audit by an accredited auditor: Own authentication method and proof of a 2 factor based declaration of will method (SCAL2 according CEN 419 241)	One-off payment: Offering by the auditor: (Offered price must be filled in by STS)	62	
(NA)	LO3: Audit support including ordering and provision of the audit by an accredited auditor: Own identification method	One-off payment: Offering by the auditor (Offered price must be filled in by STS)	61	
(NA)	LO3: Own archival of evidence data, in case no Smart Registration Service is in use	One-off payment: Offering by the auditor (Offered price must be filled in by STS)	63	
(NA)	LO3: Surcharge STS for commissioning the auditor, accompanying the submission of the audit report to the authorities	One-off payment: Surcharge STS on quote of auditor (12%)	64	
(NA)	LO4: Support of Subscriber for the preparation of the audit	One-off payment (Offered price must be filled in by STS)	65	
<input type="checkbox"/>	LO5: Use of the registration method/signature for identification to combat money laundering	One-off payment	66	10'000
<input type="checkbox"/>	LO6: Technical training : API integration, ½ day remote	One-off payment	67	2'800
(NA)	LO7: Test- and demonstration system (Mockup)	One-off payment (Offered price must be filled in by STS)	68	



11. Option: Use by signatories domiciled outside of Switzerland, EU and EEA

The legal provisions of the signature service, in particular Terms of Use (consumer protection) and data protection regulations (GDPR, DSG) are designed for signatories domiciled in Switzerland, the EU and the EEA. For the use outside these regions, additional costs for legal clarifications and adjustments are necessary.

These are to be carried out per intended country of residence of the future signatory (hereinafter "country of residence") and signature law (EU/Switzerland).

Ordered	Description	Payment terms according GTC	LEA	Price
(NA)	Projekt Setup	One-off payment		5'000
Option „Use by signatories domiciled outside of Switzerland, EU and EEA“ for signatures within the <u>jurisdiction of Switzerland (ZertES)</u> according service description:				
<i>Service description "Personal Signatures Switzerland (ZertES)" from Dec. 30th, 2021</i>				
Number: _____	Evaluation per country of residence (RoW) for advanced and qualified electronic Signatures of Switzerland for signatories of this country of residence	One-off payment 2'000 CHF per country of residence		
Number: _____	Translation Terms of Use (CH) per language version of the country of residence, as far as English is not admitted as language	One-off payment 5'000 CHF per country of residence (only in case the evaluation points out that the signature offer is possible)		
Number: _____	Necessary first adaptations and ongoing monitoring of the legal situation in the country of residence for advanced and qualified signatures of Switzerland	Annual usage fee 2'000 CHF per country of residence (only in case the evaluation points out that the signature offer is possible)		
Option „Use by signatories domiciled outside of Switzerland, EU and EEA“ for signatures within the <u>jurisdiction of EU (eIDAS)</u> according service description:				
<i>Service description "Personal Signatures EU (eIDAS)" of Dec. 30th, 2021</i>				
Number: _____	Evaluation per country of residence (RoW) for advanced and qualified electronic Signatures of EU (eIDAS jurisdiction) for signatories of this country of residence	One-off payment 2'000 CHF per country of residence		
Number: _____	Translation Terms of Use (EU) per language version of the country of residence, as far as English is not admitted as language	One-off payment 5'000 CHF per country of residence (only in case the evaluation points out that the signature offer is possible)		
Number: _____	Necessary first adaptations and ongoing monitoring of the legal situation in the country of residence for advanced and qualified signatures of EU (eIDAS jurisdiction)	Annual usage fee 2'000 CHF per country of residence (only in case the evaluation points out that the signature offer is possible)		

Countries to be considered for EU:

Countries to be considered for CH:



12. Summary of the ordered services, section 3-10

Without additional services according to section 12.
(will be summed up from the options ticked above):

a. One-off payment

Position	LEAs	TOTAL

b. Services with annual usage fee

Position	LEAs	TOTAL

c. Services with prices based on transactions

Position	LEAs



13. Additional services

Ordered	Description	Payment terms according GTC	Price
Number: _____			

Order-Signing Service (Partner)

14. Standard hourly rates

The daily rate for an STS employee is CHF 1,980 without taxes.



15. Project specific provisions

16. Contractual contact of the customer

First name

Last name

Language

Organization
(if different)

Street address
(if different)

Phone no.

Mobile no.

Email

17. Provision of service

The service is provided as follows:

- Submission of this order by e-mail to STS.
- Completion by STS with contract number and return of order confirmation.
- Signing of additional documents/declarations by the Subscriber if necessary
- Fulfilment of all end customer and Subscriber obligations
- Optional conformity approval/audit for procedures deviating from the standard

Please refer to the service descriptions for details. Unless otherwise stated, Signing Services and Registration Services will be activated within two weeks after fulfilment of these points.

18. Entry into force, duration and termination

This service contract shall enter into force upon the delivery of the e-mail order confirmation by STS or its signature by both parties and will remain in force for an indefinite term, except in clause 10 (Onboarding Services). The service contract concluded for an indefinite term may be terminated in writing at any time subject to a period of 3 months until the end of a calendar month, but for the first time on expiry of the minimum contractual period of 12 months, calculated from the date of the order confirmation or the last signature under a signed contract on both sides.



19. Technical integration contact of the customer

First contact:

First name

Last name

Language

Organization
(if different)

Street address
(if different)

Phone no.

Mobile no.

Email

Second contact:

First name

Last name

Language

Organization
(if different)

Street address
(if different)

Phone no.

Mobile no.

Email

Trouble tickets can be filed in with Swisscom's 1st level support only by use of the PRO number and contract number stated in the cover sheet as follows:

By phone: +41 (0) 800 724 724

By email: ent.incident-data@swisscom.com (for not time critical incidents)

If necessary, the customer shall ensure by giving a group mailbox address that the persons can be contacted by STS at any time!

All faults and technical information, adjustments and updates are published by Swisscom at

<https://trustservices.swisscom.com/service-status>. The customer confirms that the named contact persons will subscribe to the announcements on this page (RSS feed) or view them regularly.

20. Invoicing

a. E-Invoicing

Invoices will be sent to the following email address:

() E-Invoicing is explicitly not required.



b. Separate invoicing

In case your invoice address should differ please announce the correct invoice address here:

Company

Reference

First/Last name

Role

Address

Phone / Mobile no.

Email

21. Further contractual documents to be filed in

Based on your order, the following documents must be provided. If requested you are also welcome to complete these and sign them electronically in the SwissTrustRoom (platform for the secure exchange of documents and for signatures), provided you are registered for the electronic signature.

- (NA) The signature service is made available to so-called subscribers which has the direct API connection to the service. Subscribers must sign an **Declaration of Acceptance**. Signed or signed **Declaration of Acceptance** by the subscriber is attached.
- (NA) Seal creator's **Seal Order** signed or ready for signature is attached
- (NA) **RA-Delegation Contract** signed or ready for signature is attached based on a approved implementation concept for EU jurisdiction (eIDAS)
- (NA) **RA-Delegation Contract** signed or ready for signature is attached based on a approved implementation concept for Swiss jurisdiction (Switzerland)
- (NA) **RA-Agency Contract** ready for signature is attached
- (NA) **RA-Agency Contract** was already signed
- (NA) **Contract for the provision of a approved solution for seal cration** has already been signed

(NA) means «not applicable», the document will NOT be filed in!

Please find our privacy statement here:

[Privacy Statement](#)

Order date of this order:

This order shall be filed in per email to the following STS email address:

msc.support@swisscom.com

This order will be approved by STS and enriched with the contract number or corrections agreed with you and will be returned as an order confirmation by e-mail.

Otherwise, it is also possible to submit these documents by regular mail and applied with a handwritten signature :

Swisscom Trust Services AG

Sales Support

Hardturmstrasse 3

8005 Zürich

Schweiz



22. Optional: Signatures

The conclusion of a contract takes place after verification of all information in the order filled out by the Customer by means of an e-mail confirmation by STS. Orders therefore do not necessarily have to be signed. Orders can be signed or signed upon express request and in order to comply with possible formal requirements of the Customer. It is important to note that the signature process requires further processing time.

Signature of this order expressly desired.

Order Signing Service (Partner)

Swisscom Trust Services AG

Place, Date

Signature
Name

Signature
Name

Role

Role

Name of the Customer:

Place, Date

Signature
Name

Signature
Name

Role

Role



23. Internal project configuration hints

These are internal information for the setup team of Swisscom for the configuration and is NOT part of the contract and order!

=====INTERNAL CONFIGURATION HINTS=====

Erfasst:

Erledigt: _____